

Protocols For Assemblies and Class Collective Worship

Assemblies – All are held in the school hall

Monday: 9:05 am Whole School RE Focused Assembly on RE TOPICS, FEAST DAYS or VIRTUES

Tuesday: 9:00 – 9:05 Class Worship...staff and pupils lead prayers AM/Noon & Afternoon in rotation

Wednesday: 9:05 – 9.30 KS2Singing Assembly/Songs & Hymn Practice for all classes

Friday: Celebration/Achievement Assemblies will take place at the end of an RE Focus week such

as 'Mission' and allow time for pupils to share their learning from the experience. This assembly is also held to recognise the achievement of pupils across the school in their academic work, attitude, behaviour and effort at living the school's Spiritual, Moral, Social and Cultural (SMSC) ideals /our Catholic ethos. Teachers prepare certificates for pupils to

be awarded.

Class Assembly: Class Teachers are responsible for organising their annual class assembly on the given date (see assembly rota). This assembly should be well prepared and rehearsed and based on a main aspect of the children's learning and contain a prayer/reflection element. Class assemblies should showcase pupils' speaking and listening, drama, singing, dancing, performance, role play and creativity. All are encouraged to be very imaginative and creative with their class assemblies -Focusing on a Virtue, Value, Theme or Topic.

General Assembly and Mass Protocols

- Children must enter and leave the hall/Church in silence. This should be modelled by all staff.
- Children reading/presenting/acting must do so with a clear audible voice (must be well rehearsed).
- Emphasis should be put on confidence, conviction, diction, expression and projection.
- Children in costume/dancing must change back into full school uniform after assembly/Mass.
- Children performing/Leading must sit and wait **silently** in the hall/Church as classes arrive (CTs and EAs accountable for pupil behaviour).
- All reading prompts should be backed using sugar paper or card (for presentation)
- Staff should participate in singing and responses modelling expected behaviours for children

Process:

- Light a candle to create a focal point and acknowledge the presence of Jesus
- Make the sign of the cross (blessing ourselves)
- Bow heads in silent reflection (block out all distractions)
- Pray silently or aloud- together
- Sing a hymn or chorus
- Share a scripture reading, thought or story with a message
- Have a discussion or reflection on the scripture
- Sing/pray and make the sign of the cross