Parent Declaration for the free entitlements



Step 1: Your Child's Details	
Child's Legal Family Name:	Child's Legal Forename(s):
Name by which the child is kno	n (if different from above):
Date of Birth:	Gender:
Address:	Postcode:
·	ider will need to see proof of your child's date of birth. hich document you will provide with this form:
□ Birth Certificate	□ Passport
□ S	ep 1 complete? Tick here.
Step 2: Your Details (paren	:/carers)
Parent / Carer 1	Parent / Carer 2
Legal Family Name:	Legal Family Name:
Legal Forename:	Legal Forename:
Date of Birth:	Date of Birth:
NI or NASS Number:	NI or NASS Number:
□ S	ep 2 complete? Tick here.
Step 3: Your Child's Eligibi	t y
To be completed with assistance fr	m your chosen provider(s) if needed.
□ 2-year-old application	□ 3- & 4-year old application
-	free hours a year. All 3- and 4-year-olds are entitled to 570 hours a year 4-year-olds from working families may be entitled to an additional itlement) a year.
Disability Access Fund	
she is eligible for the Disability Acc	d Disability Living Allowance and is receiving the free entitlement, he as Fund (DAF). DAF is paid to your child's early years provider. The rs to make reasonable adjustments and build the capacity of their illities.
Is your child eligible for	nd in receipt of Disability Living Allowance (DLA)?

St Antony's Catholid Primary School Upton Avenue London E7 9PN

□ No

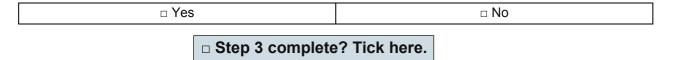
□ Yes

If your child is splitting their free entitlement across two or more settings please nominate the main setting where the local authority should pay the DAF:.....

Early Years Pupil Premium

Additional funding may be available through the Early Years Pupil Premium (EYPP), paid to early years providers for the provision of extra support for your child. EYPP is used to improve teaching and learning facilities and resources so as to impact positively on your child's progress and development.

Do you wish to apply for EYPP for your child?



Step 4: Document Check

Documentary proof of DoB Type (e.g. Birth Certificate, Passport):	30 hours eli code from o Hub system (e.g. 123456	online EY
Date document recorded (dd/mm/yyyy):	2-year-old e code from o Hub system (e.g XB8VFv	online EY
Document recorded by (Print name and signature of staff member):	DAF Eligibi From LBN e Years and C Service e.g LBNDAF	early Childcare

Please attach photocopy of the child's birth certificate or passport to this declaration to verify the child/ren's eligibility to access the grant. Please redact any sensitive information e.g. passport number.

□ Step 4 complete? Tick here.

Step 5: Setting and Attendance Details

You need to agree and complete this declaration form with each setting your child attends for their early education entitlement in order to ensure that funding is paid fairly to each of them.

Your child can attend a maximum of two sites in a single day and if your child attends more than one setting we will distribute the funding appropriately between the settings.

I understand that if I 'stretch' my entitlement over more than 38 weeks per annum (pa) this will reduce my weekly entitlement as detailed below:

	38 weeks	39 weeks	48 weeks	50 weeks	51 weeks	52 weeks	
	per year						
15 hrs p/w	15	14.5	12	11.5	11	11	
30 hrs p/w	30	29	24	23	22	22	
(eligible families)							

	Monday	y	Tuesda	y	Wedne	sday	Thursd	ay	Friday		Total hrs	Total weekly Charge
	Start- Finish times	No of Hrs	Start- Finish times	No of Hrs	Start- Finish times	No of Hrs	Start- Finish times	No of Hrs	Start- Finish times	No of Hrs		
Example	9am- 5pm	8hrs	9am- 5pm	8hrs	9am- 5pm	8hrs	9am- 5pm	8hrs	9am- 5pm	8hrs		
All Attendance hours			•		•		•		•			
Free Early education hours (A)												NIL
Chargeable childcare hours @ £ 6.00 per hour												
Additional Charges (food, nappies, transport etc)												
								Total Weekly Cos			Cost	
Please sign ei	ther State	ement '	1 or State	ement 2	2:							
Statement 1:												
confirm that my child	only atte	nds the	provider	below	and does	not ac	cess a fre	e place	with and	ther pro	ovider	
Provider Name					Ofs	ted UR	N No					
Parent/Carer Print Name				Parent/Carer Signature				Da	ite			
Statement 2: confirm that in additional over 38/39/48/5								rly hour	s with an	other p	rovider a	as outline
		- 1-		,	- 1 1-		,					

□ Step 5 complete? Tick here.

_____Parent Carer/ Signature _____ Date _

Wed

Thu

Fri

Mon

Attendance Hrs (number)

Parent/Carer Print Name_

Free Early Education Hrs (number) Tue

Step 6: Parent/Carer/Guardian with Legal Responsibility Declaration

eclaration: I (name) of (address)
onfirm that the information I have provided above is accurate and true. I understand and agree to the onditions set out in this document and I authorise (Name of Provider/s)
claim free entitlement funding as agreed above on behalf of my child.

Parent/Ca responsib	rer/Guardian with legal bility	Childcare Provider		
Signed		Signed		
Print name		Print name		
Date		Date		

In collecting your data for the purposes of checking your eligibility for the 2-year-old, or 3 & 4-year-old universal and extended free entitlements, Early Years Pupil Premium (EYPP) or Disability Access Fund (DAF), London Borough Newham is exercising the function of a government department. London Borough of Newham is authorised to collect this data pursuant to Section 13 of the Childcare Act 2006.

Data Privacy

The Data Protection Act 2018 (the Act) puts in place certain safeguards regarding the use of personal data by organisations, including the Department for Education, local authorities, schools and other early education providers. The Act gives rights to those about whom data is held (known as data subjects), such as pupils, their parents and teachers. This includes:

- The right to know the types of data being held
- Why it is being held; and
- To whom it may be disclosed

Should you have any concerns relating to how your information or the information relating to your child/ren is being or will be used, please contact your provider or London Borough of Newham. Please note that information about whether a child is in receipt of Disability Living Allowance is, under the Act, Special Category Data which should be handled appropriately. Providers are asked to pay particular note to advice from the Information Commissioner's Office on holding personal data including sensitive personal data available at:

https://ico.org.uk/for-organisations/guide-to-data-protection/principle-3-adequacy/

□ Step 6 complete? Tick here.

This form is now complete